

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

WORK SESSION MINUTES

June 20, 2018

The Columbia County Board of Commissioners met in scheduled session with Commissioner Henry Heimuller and Commissioner Alex Tardif. Commissioner Magruder was not present.

Commissioner Heimuller called the meeting to order.

**BOARD DISCUSSION ITEMS:**

- Todd Wood, Transit Director, was present to discuss Chad Mace's recent resignation. Discussion was held on possible options for retention. Todd was given the latitude to allow Chad to withdraw his resignation, but nothing beyond that.

As for the office staff position in the Transit office, the Board directed Todd to work with Jean Ripa on preparing a job description and financial statement and bring that back before the Board for consideration.

**VETERANS PROGRAM UPDATE:**

Dan Brown and Russ Clark, Community Action Team (CAT), were present to give an update on the Veterans program handled through CAT. Russ shared the VA program report, detailing the number of office interviews, new claims submitted, calls returned and total forms completed. There was also discussion on Amendment #14 to the PSC between the County and CAT for VA Services. After discussion,

- ***Commissioner Tardif moved and Commissioner Heimuller seconded to approve C43-2018 - Amendment #14 to the Personal Services Contract with Community Action Team. The motion carried unanimously.***
- ***Commissioner Tardif moved and Commissioner Heimuller seconded to ratify the Oregon Department of Veterans' Affairs Suicide Awareness and Prevention Funds Request and authorize the Chair to sign. The motion carried unanimously.***

**EXECUTIVE SESSION UNDER ORS 192.660(2)(e) - Real Property:**

No Executive Session held.

**SCHOOL BASED HEALTH CENTER IN CLATSKANIE:**

Michael Paul informed the Board that he drafted a letter to Oregon Health Authority regarding the school-based health center in Clatskanie. The letter states the County supports the Public Health Foundation of Columbia County as the medical

sponsor, but the County must require certain documentation from the Foundation before distributing the funding for the School-Based Health Center per the Oregon Health Authority Standards for Certification.

**HEALTH OFFICER CONTRACT:**

Staff is preparing the contract with OHSU for a Health Officer and it will be placed on an upcoming agenda for action.

**MEDICAL RESERVE CORPS VOLUNTEERS:**

Michael Paul reintroduced the Medical Reserve Corps (MRC) as part of the Public Health Emergency Preparedness program, which transitions to the County on 7/1/18. The Preparedness Coordinator at the Public Health Foundation currently coordinates the MRC. Michael discussed the logistics of enrolling MRC volunteers as County volunteers. After discussion, it was determined that the Board must first approve an ordinance to create the MRC, appoint the MRC advisory council, and time would be needed to review the associated documents. Jean Ripa discussed liability and worker's compensation aspect. The Board instructed Michael to notify the current volunteers and advisory council that the MRC volunteers are not currently County volunteers.

While present, Michael informed the Board that he has not received comments or any communication from the Public Health Foundation of Columbia County regarding the contract the County sent to the Foundation in May. County Counsel had also not received any communication from the Foundation's representative. After some discussion, Commissioner Heimuller agreed to contact a member of the Foundation's Board on 6/21/18.

Michael then informed the Board that the County has not received the balance of the Food, Pool, Lodging program from the Public Health Foundation (the balance of the program on 1/31/18 when local public health authority transferred to the County). Commissioner Heimuller stated he would include that discussion when meeting with a Board member of the Public Health Foundation.

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There was no Executive Session held.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 20<sup>th</sup> day of June, 2018.

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: Not Present  
Margaret Magruder, Chair

By: \_\_\_\_\_  
Henry Heimuller, Commissioner

By: \_\_\_\_\_  
Jan Greenhalgh  
Board Office Administrator

By: \_\_\_\_\_  
Alex Tardif, Commissioner